
HOW TO UPLOAD & EDIT AN ATHLETE PROFILE

A guide for Coaches and Guardians

SECURE. COMPLIANT. INVITATION-ONLY.

Blitz Board Stats is COPPA-compliant and covered by a National Data Privacy Agreement (DPA), so athlete and team information is protected the way youth sports data should be. **Access is invitation-only:** a Guardian cannot view an athlete's profile, stats, or team details until a Coach or Admin sends them an invitation and it's accepted. No invite, no access. It all starts with the invitation.

STEP 1 Start With an Invitation

1. Access begins when a Coach or Admin invites a Guardian for a specific athlete and team.
2. Until that invitation is sent and accepted, the athlete's profile and team details stay private. If you can't see a profile, ask your Coach or Admin to send (or resend) your invite.

STEP 2 Accept Your Invite & Log In

3. Check your email for the Blitz Board Stats invitation, follow the link to [create](#) your account, and log in.

STEP 3 Go to Your Team's Roster

4. From the left menu, select Teams, then open the team card to reach Team Management.
5. Select the Roster tab to see the list of athletes on the team.

STEP 4 Open the Athlete's Player Profile

6. Click the athlete's name in the roster to open their Player Profile page.

STEP 5 Click Edit

7. In the top right of the Player Profile, select the edit (pencil) icon to open the Edit Player panel.

STEP 6 Add or Update the Athlete's Information

8. Upload a profile photo by dragging an image in or clicking to browse.
9. Enter or update: Player Name, Player Email, Position(s), Jersey Number, Graduation Year, Date of Birth, Guardian Name, Guardian Email, and Player Bio.

NEW: SHARE YOUR HIGHLIGHTS

Videos: upload game and practice clips right from the Player Profile to build the athlete's highlight reel — drag and drop or browse to add a video.

Social Posts: use Create Post right from the Player Profile to turn any stat, clip, or milestone into a share-ready graphic for social media.

STEP 7 Save Your Changes

10. Click Update Player to save. The profile updates immediately and only invited team members and guardians can view it.

STEP 8 Add Blitz Board Stats to Your Home Screen

11. **iPhone & iPad (Safari):** Open blitzboardstats.com in Safari, tap the Share icon (bottom of the screen on iPhone, top toolbar on iPad), tap Add to Home Screen, then tap Add.
12. **Android Phone & Tablet (Chrome):** Open blitzboardstats.com in Chrome, tap the three-dot menu (top-right; near the address bar on tablets), tap Add to Home screen (or Install app), then tap Add / Install to confirm.

PRO TIP Guardian and athlete information is only ever visible to people who have been invited. Double-check spelling on names, email, and date of birth before saving, since these fields carry through to rosters, stats, and reports.

STAY CONNECTED Follow @BlitzBoardStats on Instagram, Facebook, TikTok, and X for season highlights, stat leaders, and team news.

QUESTIONS Contact ops@blitzboardstats.com with any questions.