BLITZ BOARD STATS

COACH ONBOARDING & SETUP GUIDE

Six steps to fully configure your account, organization, and billing for a seamless season.

FREE TO TRY Every new account includes one free test game and one free live game, so you can practice tracking before billing begins.

STEP 1 Account Registration & Activation

1. Create an account HERE.
2. Provide your professional contact details and a secure password.
3. Check your inbox for a verification email to activate your account.

STEP 2 Organization Profile Setup

4. Create your official Organization Name (e.g., "Northside High School"). this name will appear on all generated invoices.
5. Upload a high-resolution Organization Logo.

STEP 3 Define Teams & Tier Selection

6. Create your teams: add one at a time with "Add Team," or upload a spreadsheet to bulk-create multiple teams at once.

STEP 4 Upload Your Team Roster

7. Add players to each team's roster one at a time, or upload a roster spreadsheet to add multiple players at once.
8. Confirm every player is on the roster before your first game — your statistician can't track a player who isn't listed.

ROSTER TIP You can invite one guardian per athlete right from the roster upload. Athletes age 13 and up can also be invited directly, for their own login.

STEP 5 Invite Parents & Guardians

9. Guardians get view-only access to their own athlete's stats. Access is invitation-only and COPPA-compliant — guardians can't see their athlete until they are invited.

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STEP 6 Subscription Scheduling

10. Enter the total Number of Teams that will be using the platform for the season.
11. Click Confirm & Proceed to save your team configuration.
12. Select Immediate Start Date or schedule a Future Date to align with your seasonal kick-off.
13. Confirm & Proceed.

STEP 7 Seasonal Volume Adjustment

14. Utilize the +/- Selector to specify the total number of seasons for this billing cycle.
15. Select Confirm & Proceed.

STEP 8 Payment Completion & Invoicing

16. Choose Payment Mode: Select Pay Now for immediate Stripe credit card checkout, or Get an Invoice to settle later.
17. Assign Billing Contact: Choose between the default Admin/Owner profile or create a Custom Billing Contact for your finance department.
18. Review Details: Confirm billing type, season length, start date, and the price per team before clicking Continue to Payment.

STEP 9 Add Blitz Board Stats to Your Home Screen

19. **iPhone & iPad (Safari):** Open blitzboardstats.com in Safari, tap the Share icon (bottom of the screen on iPhone, top toolbar on iPad), tap Add to Home Screen, then tap Add.
20. **Android Phone & Tablet (Chrome):** Open blitzboardstats.com in Chrome, tap the three-dot menu (top-right; near the address bar on tablets), tap Add to Home screen (or Install app), then tap Add / Install to confirm.

USER ROLES Who Can Do What

ROLE	ACCESS
Admin	Full organization control: manages the org profile, billing, team & season setup, and assigns Coaches.
Coach	Full team access: manages the roster, schedule, and staff.
Statistician	Live game tracking access only, assigned by a Coach for a specific team.
Guardian	View-only access to their own athlete's stats, by invitation only.

PRO TIP Use the question mark icon anywhere in the interface for on-demand assistance.